ITMC MINUTES

February 6, 2013

Attendees

Department of Natural Recourses	Bill Anker
State CIO	Ron Baldwin
Department of Fish, Wildlife, and Parks	Barney Benkelman
Department of Transportation	Mike Bousliman
Teacher' Retirement System	Rick Bush
Department of Environmental Quality	Daniel Chelini
Department of Administration, SITSD	Gordy Conn
Department of Corrections	John Daugherty
Department of Public Health & Human Services	Dan Forbes
Local Government-Ravalli County	Joe Frohlich
Office of Public Instruction	James Gietzen
State Library	Evan Hammer
State Auditor's Office	Dawn Harmon
Department of Commerce	Larry Krause
Public Service Commission	Ousmane Loum
Department of Administration	Michael Sweeney
Department of Justice	James Thomas (designee)
Secretary of State's Office	Mark Van Alstyne (phone)

Guests
AT&T – Nathan Cuddy; **Barrows Consulting** – Sandra Barrows; **CenturyLink** – Pat McGlenn; **CISIO Systems** – Adam Kopcuk; **CTG** – David Bercroft, Kevin Heide; **CompuNet** – Brendan Steele: **DNR** – Liz Lahey; **DOC** – Leslie Zolman; **DOR** – John Levick, Tim Bottenfield; **HHS** – Dave Johnson; **IBM** – Doug Lhotke, Brent Evans, Jim Clark, Eric Berggrem; **IVOXY** – Drew Herrmann; **JUD** – Tammy Peterson; **Oracle** – Christine Williams, Cordell Perigo, Trevor Keeler; **MDT** – Tom O'Sullivan, Kevin Kauska; **Symantec** – Michael Dean, David Cantey

SITSD Attendees
Brett Boutin, Dave Carlson, Penne Cross, Maris Cundith, Stephen Forrest, Stuart Fuller, Kreh Germaine, Audrey Hinman, Julie Kriedeman, Tammy LaVigne, G. Scott Lockwood, Tom Murphy, Cheryl Pesta, and Lynne Pizzini

Real Time Communication
Anita Bangert, Chris Kuntz, Dawn Anderson, Doug Volesky, Jerry Steinmetz, Jim Newhall, John Noble, and Pete Wiseman

Call to Order and Introductions
- Welcome and Introductions – Joe Frohlich, Ravalli County

Minutes
January 9, 2013 Minutes Adoption
- Opened minutes to discussion.
- Unanimously approved as written.

New State CIO Introduction – Ron Baldwin, State CIO
- Ron Baldwin was honored to have been selected by the Governor and appointed to this position. Looking forward to serving the Governor and citizens of Montana in this position in partnership with all of you.
- Ron looks forward to actually coming to your turf and speaking with you, CIO's, and the agency directors over the course of next few weeks.
- Ron's already spoken in front of the legislature on behalf of DOA as the State CIO and is getting ready to go in front of them next week for HB10.
- Looks forward to working with you, there are great things we can do with technology.
- Ron tells the legislature we don't do technology for technology sake it is not to budget fund shining toys in front of us, we get distracted by, and we are truly using IT to benefit the citizens of Montana in new and innovative ways.

Legislative Updates – Tammy LaVigne, SITSD
- Shared information we have gathered and should you want more let Gordy or Tammy know.
- HB2 you all participate through your subcommittee action.
    - SITSD rates were approved and our subcommittee met the first week of January.
    - We still have Section A which is not closed out.
    - Executive action to close our budget will probably happen somewhere around February 22.
- Ron was asked to go to subcommittee for Natural Resources Section C.
    - Questions centered around should agencies be coming in here and piece meal asking for money or should something be done on a consolidated effort.
    - All hearings are archived so you can go back and listen and I encourage you to do that.
- HB10 hearing is on February 11, we have eight agencies that are in that bill. Tammy and Jeff Brandt are coordination that effort if you should have any questions.
    - If you have a balance on your project you may potentially get asked a question.
- Through Governor Bullock budget we did get $2 million for statewide data protection.
    - The Department of Revenue and SITSD have partnered to come up with a decision package.
- HB38 sponsored by Pat Ingraham, transfer the GIS duties to the State Library.
    - The bill passed through the House and is on its way to the Senate.
- HB226 exempt computer specialists from overtime pay.
    - We were asked to watch that bill it did pass out of the House.
    - We are looking at a certain threshold; it is up to the discretion of the employer whether or not to pay that overtime.
- House Joint Resolution 2 sponsored by Galen Hollenbaugh, the study for records management has passed the House and is on to Senate.
- Senate Bill 199 from Fred Thomas, relates to technology acquisition, there is a sentence about cloud computing.
- We are watching LC1071 the interim study regarding data privacy laws has not been drafted and LC1316 is in a draft state on transparence.
- Two bills by Senator Sonju LC1947 and LC1993 both titled generally revised technology laws; we assume means MITA, ones to watch but are not yet drafted.

- Tammy was asked about LC1209 Montana data personal protection act she answered Lynne is watching and will be added to the list.
- Tammy agreed the Legislature is dealing with fixed costs differently this year, in the past it was approved in the opening phase of the session.
  - They are going deeper and I think we can expect that in the future.
- Tammy added an updated on NorthWestern Energy incentive money.
  - The Sanders building, Cogswell building, the Department of Corrections and Board of Crime Control still all need to have something done.
  - Has asked David LeMieux to contact those agencies and do what is needed to get them completed.
  - David LeMieux will then file a completed report that goes to NorthWestern Energy.

SITSD Updates
Operations- Stuart Fuller, SITSD
- Network- 802.1x we are about 72% complete and appreciate everyone effort.
- Workstation imaging we will send out guidance after this meeting.
- Network- we are 10 gig between Missoula, Helena, Bozeman, and Billings, we also have 10 gig link to Miles City.
  - Eventually in Miles City we could have potential 31 gig running between Miles City and Helena.
- Internet in Helena and Billing has been increased to 400 mg. in anticipation of the session. We have peaked up to 350 so we may be looking at another increase.
- Change long distance carriers contract is changing from Sprint to CenturyLink.
  - Backend work will be done between the two companies.
  - The Project team within SITSD and Telephone Coordinators will do that transition.
- Close to getting network monitoring out to the agencies, this gives your technicians the ability to see what is going on remote circuits.
- Active Directory will be upgraded to 2012 the mid-part of this year.
  - This is anticipation in getting money from the legislature for ID management and data protection.
- We are looking at doing changes on the backend of Exchange, access groups will change to automatic rollover and bigger mail boxes.
- Was asked are we are going to have a conversation on what is the future of email? Ron answered yes absolutely.
- In Miles City preformed the mainframe functional DR testing in December, that went well, we got the mainframe backup in two hours.
  - We will be doing project closure on that this week.
  - Continuing to do more functional testing.
- We have a major Disaster Recovery (DR) drill tentatively scheduled for the week of October 7.
- We reorganized storage within SITSD to combine with mid-tier.
- FileNet if you noticed your documents restoral time decrease it is because we are on disk.

Security Tool Consolidation – Lynne Pizzini, SITSD
- Lynne took over the operational security responsibilities and did a review on contracts and the things we are doing in that area.
- Came up with some concerns about how much money we are spending on the security tools as well as dealing with seven different vendors.
    - Efficiencies can be lost in dealing with seven different vendors.
- Other states are working on a concept to consolidate their security tools. Concept involves use of a main console to look at and manage all of their security tools.
- The Tools that would be included in some type of console in centralized management would include our security incident and event management tool, anti-virus, web filtering, web fire wall, intrusion detection system, vulnerability scanning tool, and audit tool for operating systems.
- Other tools that could be added include mobile device management, disk and file encryption, data base activity management, desktop fire wall, data loss prevention, risk analysis reporting, network behavior analysis, and other tools are available.
- Lynne's hope is you will consider this concept sooner rather than later.
- This will involve agencies participation because it involves changing of anti-virus.
- Opened up discussion about consolidation tool and providing the capabilities for you to view information in a tool like this that will give you more information about the security in your different environments.
- Joe Frohlich asked Lynne to come up with the concept and they will meet as a group.

Strategic Planning Process – Stephen Forrest, SITSD
- You all received email notification that we are getting into the Strategic Planning Process again.
- Will need to be in the governor's office on March 1, 2014.
- We will get the goals from the governor through the CIO, get input from lots of different groups and then start to draft the Strategic IT plan.
    - Dan Chelini commented this is how it should been happening in the first place.
- Rick Bush asked would be appropriate to have IT plan temp plate in alignment with state strategic plan?   Stephen said he will be looking at that.
- Rick Bush recommended that ITMC be involved in the process to say what we need in those plans.

YouTube - Government Terms of Service – Stephen Forrest, SITSD
- Last year NASCIO negotiated with Google for YouTube terms of service that would be beneficial to governments.
- Government entities had a problem with venue in California.
- NASCIO came up with something that will be beneficial to the state of Montana that is under review by DOA.
- Mike Bousliman asked the nature of contract and if it meets the states needs or is specific to something SITSD is pursuing.
- Brett Boutin answered it doesn't settle all the state legal requirements it is silent on venue; there are some imitational liability exemptions that allow the state to not be sued for the content on YouTube. This is the best we are going to get it is better than the click through agreement.

- Brett thinks the Governor Legal Council will recommend that you sign the NASCIO agreement if you want to do YouTube as opposed to the click through.
- Gordy Conn will post the recommendation from the Governor's office and admin.

SAM Program – Maris Cundith, SITSD
- Six months ago we added two staff to help get software asset management developed for the state.
- Two goals are recognizing the minimizing and mitigating all compliance risk associated with using all of our software licenses and working statewide to increase our cost saving on all of our software spends.
- Five agencies meet with the new Adobe Account Manager, Todd Silliman last week to review the LiveCycle software that is a nature extension of the Adobe Reader Extended Server (RES) software that we recently purchased statewide.
- Maris asked if interested in doing another Adobe Statewide Team to analyze the LiveCycle Reader software based on Todd's recommendation from the five agency meeting.
- Joe Frohlich will talk with the board and get back to Maris.
- Maris is concerned going forward with the questions and issues about what are our rights and benefits under the Microsoft software contract.
- Maris would like to start a statewide Microsoft Coordination Enrollment Advisory Team to get agency coordinators together to establish an easy and simple to use process for our Microsoft home use program.
- Maris will reach out to the coordinators directly and copy all of you to get something started.
- Joe Frohlich advised would be a community of interest and report back to us.
- Maris will get a statewide Software Asset Management website going in the next 12 months.
- Maris will work on the employee education program.

Working Groups & Communities of Interest
GIS Community of Interest – Kreh Germaine, SITSD
- Kreh Germaine recommended adding to the strategic plan.
- Presentation focuses on value it can give to your organization.
- Barney Benkelman suggested presenting to top management.

Mobile Computing – Michael Sweeney, DOA
- Sent out an email to ITMC asking if you had requirements in a MDM solution to go to Lynne Pizzini.

Managed Print Services – Michael Sweeney, DOA
- Michael Sweeney is working with General Services Print and Mail, that doesn't preclude us from asking vendors to come here.
- Vendors on that contract will come out at no cost do an assessment of your printing environment, make recommendations and offer to run that fleet.
- Still working with General Service to try and answer the question if printers are Print and Mail or an IT issue?
  - Stay tuned will report back.

SITSD ITPR Process – Gordy Conn, SITSD
- The ITPR Process came up at our ITMC Executive Board meeting.
- We want to look at the process starting with the requirements in the Montana Information Technology Act and look at the administrative rules and other policies, determine the requirements, and get agency input.
- No timeline yet but want to start requirements and would like agency input.
- Dan Chelini is interested in delegated agreement criteria; what gives him the ability to say yes and is he following the policy.
- Gordy Conn will report back.

Member Forum
- Lync user suggested adding more microphones.
- Joe Frohlich points out an article about Robin Trenbeath in GCN Magazine.
- Gordy will post list serve on the ITMC website. This will give you an announcement and the ability to join the meeting.
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Public Comment N/A

Meeting Adjourned 10:35 a.m.